

**Brookfield Owners Association**  
**Board of Directors Meeting**  
January 27, 2020 5:30 PM  
Pflugerville Community Library  
1008 Pflugerville St. W Pflugerville, Texas 78660

**CALL TO MEETING**

Meeting was called to order at 5:32 PM. In attendance were board members Richard Shelton, Julienne Hoang, Wendy Russom, and Scott Dollins.

**HOMEOWNERS FORUM**

*Erin Quarles* – Erin thanked the Board for fixing a broken swing. She also brought up concerns about security and safety in the neighborhood as well as a patch of turf that could use some attention.

*Leslie Hay* – Leslie brought up concerns about swings at the toddler park. One appears uneven.

**REVIEW AND APPROVE PRIOR MEETING MINUTES**

Richard Shelton made a motion to approve the September 16, 2019, September 23, 2019, and December 9, 2020 meeting minutes. The motion passed unanimously.

**MOTION TO VOTE AND RATIFY ACTIONS TAKEN OUTSIDE OF THE MEETING**

- Approved security camera installation by ATX Renovation Services.
- Approved renovation of park benches by ATX Renovation Services.
- Approved management agreement with Goodwin and Company.
- Approved terminating agreement with Certified Management of Austin.

**TREASURER REPORT**

As of 12/31/2019, the Association had \$274,062.52 in the operating account and \$402,382.97 in the reserve accounts. Total assets are \$827,661.13. Monthly financials are posted on the Association website for review.

**COMMITTEE UPDATES**

- Social Update – The Association needs volunteers in order to host more social events.
- Landscape Update – No major changes with landscaping. The improvements around the playscapes have been completed.

**OLD BUSINESS**

- Playscape – The playscape remodel is almost done, there are a couple outstanding tweaks and repairs.
- ACC Rules – No progress made on this. We hope to get this moving along in Q2.
- Sidewalk Repairs – Some repairs have been made but the Association continues to work on this. We are hopeful to get this done in Q2.

**NEW BUSINESS**

- Pool Rules & Pool Season – Saturday & Sunday until Memorial Day, 7 days a week until Labor Day, Saturday & Sunday for month following Labor Day.
- Flock Safety – The Association is moving forward with Flock Safety once the MOU with Travis County Sherriff’s Office is complete.
- Property Management Change – Goodwin and Company will assume responsibilities as managing agent on March 1, 2020.

#### **EXECUTIVE SESSION**

The Board convened in executive session and voted on an outstanding collection item.

#### **ADJOURNMENT**

Richard Shelton made a motion to adjourn the meeting at 6:20 PM. The motion passed unanimously.