

Brookfield Owners Association
Board of Directors Meeting
November 4, 2021 4:00 PM
Zoom Conference

CALL TO MEETING

Meeting was called to order at 4:01 PM. In attendance were board members Richard Shelton and Scott Dollins. Brian Schroeder from Goodwin & Company in attendance as well.

REVIEW AND APPROVE PRIOR MEETING MINUTES

Scott Dollins made a motion to approve the October 5, 2021 Board of Directors meeting minutes. The motion passed unanimously.

HOMEOWNERS FORUM

Two homeowners present; no comments.

NEW BUSINESS

- Appointment of new members to ACC – Pending review
- New janitor services are needed. Currently vendor has not been fulfilling their responsibilities. Moving forward with 30-day notice to terminate current vendor and start conversations with alternatives.
 - Collection of dog trash bins/receptacles and scooping to be separated out to its own vendor
- Goodwin Drive Compliance will now be selecting 5 homes each drive for the board to send post cards congratulating well-kept homes.
 - Signs advertising “Yards of the Month” would be an option if volunteer is identified to assist in placing and retrieving signage.
- Positive feedback received on Halloween Event
- Enhancement the pool shower and ADA Compliant: 3 current bids/interested parties
 - Several repairs have occurred over the last few years and recently due to the last winter storm
 - Teardown of interior wall/floor, replacement of the plumbing, and putting tile instead of bricks.
 - The repair of the facade masonry is a separate project that needs to be prioritize before pool season starts
- Pool furniture has been stored, but needs to be winterized (water fountains, sinks, etc.)

OLD BUSINESS

- Lighting Update: Pole for dog park has arrived and the street light for Wells Branch/Tudor Road entrance is pending delivery.
 - Pending clarification on permits required

EXECUTIVE SESSION

The Board convened in executive session and voted on an outstanding collection item and reviewed attorney reports.

ADJOURNMENT

Richard Shelton made a motion to adjourn the meeting at 5:00 PM. The motion passed unanimously.